

# STUDENT SENATE FOR CALIFORNIA COMMUNITY COLLEGES



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Board of Directors | Final Minutes | January 13, 2024

## I. ORDER OF BUSINESS

### A. Call to Order

President Flandre-Nguyen called to order at 10:03 am.

### B. Roll Call | 5 Minutes

President Cassandra Flandre-Nguyen  
Vice President Ivan Hernandez  
Vice President of Regional Affairs, Robert Alexander  
Vice President of Legislative Affairs, Chanelle Win  
Vice President of Finance, Kennedy Hayashi  
Vice President of Communications, Dani Silva  
Regional Affairs Director Region I, Lisa Baker  
Regional Affairs Director Region II, Olivia Garcia Godos Martinez  
Legislative Affairs Director Region II, John "Jay" Doherty  
Regional Affairs Director Region III, Kevin Ruano Hernandez  
Legislative Affairs Director Region III, Kaitlyn (Ziqi) Zhang  
Regional Affairs Director Region IV, David Orta (arrived 10:15am)  
Legislative Affairs Director Region IV, Annie Koruga  
Regional Affairs Director Region V, Joshua Simon  
Legislative Affairs Director Region V, Gerardo "Jerry" Reyes  
Regional Affairs Director Region VI, Marcos Garcia-Razo  
Legislative Affairs Director Region VI, Karina Arteaga  
Regional Affairs Director Region VII, Steven Gallegos  
Regional Affairs Director VIII, Raven Cantoran  
Legislative Affairs Director Region VIII, Madison Harris  
Regional Affairs Director Region IX, Dyami Ruiz-Martinez  
Legislative Affairs Director Region IX, Nelva Ruiz-Martinez  
Regional Affairs Director Region X, Kimberly De La Cruz  
Legislative Affairs Director Region X, Jose Perez

**Quorum: 23 present, 2 Absent (RAD IV Orta). Quorum was established.**

Legislative Affairs Director Region VII, Martin Romero

*The mission of the Student Senate for California Community Colleges (SSCCC) is to enrich the collegiate experience for all California community college students by pursuing policies that will improve student access and success while engaging and empowering local student leaders, as well as honoring equity and diversity.*

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**C. [Brown Act AB 2449 Teleconference Exemption Requests](#) | 2 mins**

No action.

**D. Adoption of the Agenda | 5 mins.**

Without objections, the agenda was approved.

**E. Consent Agenda | 5 mins.**

1. [Minutes](#). The Board of Directors will consider for approval the minutes from the meeting held on December 9, 2023.
2. [2024 - 25 Board Meeting Dates](#). The Board of Directors will consider for approval the dates for the Board of Directors meeting in 2024 - 25.
3. [Regional Officer Job Duties](#). The Board of Directors will consider for approval revisions to the Regional Officer Job Duties and VPRA Job Description
4. [CCCSAA and SSSCC MOU](#). The Board of Directors will consider for approval revisions to the CCCSAA and SSSCC MOU.

RAD IX Ruiz Martinez pulled item 3 - Regional Officer Job Duties

LAD IV Koruga pulled item 2 - 2024 - 25 Board Meeting Dates

**Motioned, seconded (VPRA Alexander) to approve the Regional Office Job Duties.**

**Motioned, seconded (RADVI) to approve the meeting dates for 2024 - 25.**

**F. Public Comment**

Public comment was made.

## II. SPECIAL ORDERS

**A. [Community Agreements](#)**

President Flandre-Nguyen reminded members about the SSSCC approved Community Agreements.

**B. Chancellor's Office Report**

No Report provided.

**C. Executive Committee Report**

VPRA Alexander reported to the Board of Directors on actions during the recent Executive Committee meeting.

**D. [Executive Director Report](#)**

Dr. Adams emphasized the importance of highlighting the General Assembly in any upcoming Delegate Assembly agenda and within their respective colleges. She provided an update that 73 participants have

already registered and hotel accommodations are filling up quickly so potential attendees should reserve their rooms soon.

Dr. Adams also reminded members that their approved budget includes funds to cover travel expenses for both Regional Officers and Delegates and their registration is free for both groups. She mentioned that regional funds can also be utilized to facilitate the attendance of individuals from the region who are not Delegates or Regional Officers at the General Assembly. The only requirement is for the Delegate Assembly to discuss the use of the funds for their travel.

### **E. California Community College Board of Governors Report**

Board of Governors members Paul Medina and Casey Chang reported on the Board of Governors' current activities.

### **F. Academic Senate for California Community College (ASCCC) Liaison Report**

LaTonya Parker, ASCCC Secretary, provided a brief report touching on the impact of technology on education, ongoing efforts to enhance the community college system including Vision 2030, and ASCCC events. She addressed current challenges such as Artificial Intelligence and Climate Change.

A Member asked about the involvement of SSSCC student representatives at their conference, advocacy for student voices, and inquiries about opportunities for students at the Professional Development Conference. She noted that she has and will continue to advocate for the student voice being present at ASCCC events. Her written report can be found at [this link](#).

### **G. FACCC Liaison Report (Wendy Brill-Wynkoop, President | 10 Mins. | Discussion)**

Advocacy Manager Anna Mathews provided an oral report on the activities of FACCC including the upcoming A&P conference in Sacramento February 26th and 27. She hoped that the SSSCC would be able to send representatives to the event.

### **H. CCCSAA Liaison Report**

Doris Hankins, CCCSAA Liaison informed members about their upcoming professional development event for advisors in June. She encouraged members to encourage their advisors to attend the event. Executive Director Adams will send out to the Board information about the event.

## **III. BUSINESS**

### **A. One-minute – New Year Goal**

The Board of Directors shared a new year goal with each other.

### **B. RP Group Introduction**

Dr. Darla Cooper, RP Group Executive Director and CEO introduced members to the RP Group including ways in which the RP Group and SSCCC can partner on research projects.

### **C. Second Quarter Budget Performance**

Dr. Adams provided the Board with the second quarter budget performance. She noted that the budget is performing as predicted for the second quarter. Costs were still high for Board travel because of flight, hotel, and food costs but she felt that the funds provided were sufficient.

### **D. Recorded Automated Meeting Transcriptions**

VP Hernandez presented the item and reminded members of the background. The SSCCC Board of Directors referred the Automated Meeting Transcription item to the Internal Affairs Committee (IAC), which discussed the item and concluded that the recommendations noted in the original agenda request should be approved in the best interest of inclusivity and equity for all. He noted, however, that IAC suggested that all meeting transcriptions be deleted after 30 days, in hopes of limiting liability problems in the future. He noted that this process would only affect the Board of Directors meeting and not regions or committee meetings.

**Motioned, seconded (LAD IV Koruga) moved to approve the recommended Recorded Automated Meeting Transcriptions in the original recommendation as amended to delete the transcripts after 30 days. Objection.**

#### Original recommendation:

- (1) capture an automated recorded transcript of each Board of Directors meeting,
- (2) add a disclaimer to this transcript stating that it does not constitute an exact transcript,
- (3) distribute access to this transcript to all members of the Board of Directors within seven days of the conclusion of the meeting, and
- (4) upload this transcript to the SSCCC Google Drive under Board Meeting Transcripts.

**Yes – 12, No – 9 (VP Hernandez, VPC Silva, Region I Baker, LAD II Doherty, RAD III Ruano Hernandez, LAD IV Koruga, Region VI Arteaga, Region X Del La Cruz, and LAD X Perez). Motioned passed.**

### **E. Generative Artificial Intelligence Webinar**

President Flandre-Nguyen conveyed that the Chancellor's Office contacted the SSCCC with a proposal for the SSCCC to organize a spring webinar delving into the impact of Generative AI on students. She proposed that a task force be formed to coordinate the webinar and determine a date to hold the webinar. President Flandre-Nguyen noted that the Board's primary

focus is on selecting a date for the Generative Artificial Intelligence Webinar and does not imply approval for any specific use of AI.

**Motioned, seconded (VPRA Alexander) to select February 23rd to hold the Generative AI webinar. Yes - 19, No - 1 (LAD X Perez), NVR - 2 (RAD III Ruano Hernandez, RAD VI Garcia-Razo.**

**Motioned, seconded (RAD II Olivia Garcia-Godos Martinez) to approve RAD IV Orta as chair of the Adhoc for Generative Artificial Intelligence Webinar. No objections, the motion passed.**

President Flandre-Nguyen asked for volunteers to serve on the task force. RAD I Baker, VP Hernandez, LAD V Reyes, RAD VIII Cantoran, and LAD IV Koruga all volunteered.

**(RAD II Olivia Garcia-Godos Martinez) to amend the motion to add VPC Silva to the task force.** VPC accepts the nomination.

**Motioned, seconded, (RAD V Simon) to amend the motion to allow RAD I Baker to step down and VPC Silva to assume her spot. Without objection, the motion passed.**

**The task force committee will be RAD IV Orta as chair with members VP Hernandez, VPC Silva, LAD IV Koruga, LAD V Reyes, and RAD VIII Cantoran.**

**F. [Audit Report - FY 2022 - 23](#)**

Bob Green, Partner at Gilbert CPAs, presented the 2022 - 23 Audit report. The audit is a clean audit with no audit findings.

**G. [Region Boundary Task Force](#)**

RAD Region III and task force chair Ruano G. Hernandez provided an update on the Regional Task Force. He reminded members of the charge of the task force and shared that the task force members were split into two teams (Norcal and Socal) and began their work in fall. Each group was charged with surveying the colleges in each of the regions. Socal team developed a survey, an outline, and questions to ask in conversations with SBAs. The Nocal team is also making progress. However, the task force still needs time to complete their research given the holiday break.

**Motioned, seconded, (RAD VII Gallegos) to allow the Region Boundary Task Force to submit recommendation to Board by March 8th meeting. Motion passed.**

**H. [SSCCC Partnership Policy](#)**

This item was tabled until the next Board meeting.

**I. [Inactive Region Policy](#)**

Executive Director Adams reminded members that at the last Board meeting, members discussed several policies regarding Region engagement and accountability. The conversation resulted in three recommendations for policy revisions including the definition of a dormant region, which was assigned to staff. She presented the policy revisions and noted that the word “dormant” was changed to “inactive” to accurately reflect the status of the region.

**Motioned, seconded, (LAD IV Koruga) to add “any month” to I. A. 4. to read “The Regional Affairs Director has failed to chair either a Delegate Assembly or Executive Board meeting any month between September and May.”**

**Motioned, seconded (VPRA Alexander) to approve the policy as amended.**

**J. [SSCCC Accountability Panel Policy](#)**

VP Hernandez outlined revisions to the Accountability Panel policy, which are aimed at enhancing fairness and effectiveness in holding regional officers accountable. RAD IV Orta raised concerns regarding transparency and potential biases associated with the revised policy.

**Motioned, seconded (RAD IV Orta) to refer this item to the Regional Affairs Committee for further discussion.**

**IV. REPORTS**

**A. Executive Officer Reports | Additional Oral Reports**

- a. [President](#)
- b. [Vice President](#)
- c. [Vice President of Regional Affairs](#)
- d. [Vice President of Legislative Affairs](#)
- e. [Vice President of Finance](#)
- f. [Vice President of Communications](#)

**B. RAD Region Reports | Additional Oral Reports**

[Submitted Reports: Y] [Not Submitted: N] [Vacant: V]

R I	R II	R III	R IV	R V	R VI	R VII	R VIII	R IX	R X
<a href="#">Y</a>	<a href="#">Y</a>	<a href="#">Y</a>	<a href="#">Y</a>	<a href="#">Y</a>	<a href="#">Y</a>	<a href="#">Y</a>	<a href="#">Y</a>	<a href="#">Y</a>	<a href="#">Y</a>

**C. LAD Region Reports | Additional Oral Reports**

[Submitted Reports: Y] [Not Submitted: N] [Vacant: V]

R I	R II	R III	R IV	R V	R VI	R VII	R VIII	R IX	R X

V	Y	Y	Y	Y	Y	N	Y	Y	Y
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### D. Internal Operating Committee Reports | Additional Oral Reports

- I. Audit Committee
- II. Caucus Committee
- III. [Communications Committee](#)
- IV. Conference Committee
- V. [DEIAA Subcommittee](#)
- VI. [Executive Committee](#)
- VII. Finance Committee
- VIII. [Internal Affairs Committee](#)
- IX. [Legislative Affairs Committee](#)
- X. [Region Finance and Fundraising Committee](#)
- XI. [Regional Affairs Committee](#)
- XII. [Resolutions Committee](#)

### E. External Reports

#### F. [Action Tracking](#)

A simple tracking of tasks assigned by the Board of Directors to members or staff.

### V. INFORMATION (Written information only)

- A. [External Committees](#)
- B. [Internal Committees](#)

### VI. ADJOURNMENT

President Flandre-Nguyen adjourned the meeting at 3:43 PM.