

# STUDENT SENATE FOR CALIFORNIA COMMUNITY COLLEGES



## Region II

1102 Q Street, 6th floor, Sacramento, CA 95811-6549  
Office: (916) 445 -1729 | [www.studentsenateccc.org](http://www.studentsenateccc.org)

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### Region II Communications Committee | Regular Meeting | 10/11/2020 at 12:00pm | Zoom Teleconference

**NOTICE IS HEREBY GIVEN** that the **Student Senate for California Community Colleges Region II Communications Committee** will hold a **Regular Meeting** on **10/11/2020 at 12:00pm** via **Zoom Teleconference**. The meeting time and location are noted below.

The Region II Communications Committee reserves the right to suspend the orders of the day if necessary to conduct business. All Region II Communications Committee meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify the Committee Chair, Communications Officer Allison Schiffmaier at [comsregionii@studentsenateccc.org](mailto:comsregionii@studentsenateccc.org), no less than five working days prior to the meeting. The Chancellor's Office will make efforts to meet requests made after such date, if possible. Please contact the Committee Chair, Allison Schiffmaier for any agenda related questions.

Pursuant to Government Code §54957.5: Supplemental materials distributed less than 72 hours before this meeting to a majority of the Region II Communications Committee will be made available for public inspection at this meeting. Materials prepared by Region II Communications Committee members and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents will also be posted in our Google Drive. Please note that the full Agenda packet, which contains all attachments & reports, is available at the following: [Region II Google Drive](#).

**Meeting Location: Zoom Teleconference**

**AGENDA POSTED:** 2273 Moorbrook Way Sacramento, CA 95826

**Computer/Zoom Users:**

<https://cccconfer.zoom.us/j/92134417984>

**Telephone Users:**

Dial: 1 (669) 900-6833

Meeting ID:  
**921 3441 7984**

Supplementary Documents:  
[CLICK HERE](#)

**I. ORDER OF BUSINESS**

**A. Call to Order**

**B. Roll Call**

Communications Committee <i>Voting member /Ex-Officio*</i>	Location
<b>Chair</b> <i>Allison Schiffmaier</i>	2273 Moorbrook Way Sacramento, CA 95826
<b>Vice Chair</b> [VACANT]	
<b>Member</b> <i>Ngan Nguyen</i>	
<b>Member</b> <i>Bindu Mukkamala</i>	
<b>Member</b> <i>Gurtaj Gerwal</i>	
<b>Member</b> <i>Soby Haidari</i>	
<b>Ex-Officio*</b> <i>Anjali Patel</i>	
<b>Ex- Officio*</b> <i>Jenn Galinato</i>	

**Present:**      **Absent:**      **Needed for a quorum: 3/5**

**C. Approval of the Agenda**

*The committee will discuss approving the agenda for the October 11,*

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*2020 Region II Communications committee meeting.*

**D. [Approval of Minutes](#)**

*The Communications Committee will approve or deny the minutes from 08/31/20. The minutes can be found in Google Drive.*

**E. Public Comment**

*This segment of the meeting is reserved for persons desiring to address the Region X Communications Committee on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The Region II Communications Committee may briefly respond to statements made or questions posed, however, for further information, please contact the Committee Chair Allison Schiffmaier, at [comsregionii@studentsenateccc.org](mailto:comsregionii@studentsenateccc.org) for the item of discussion to be placed on a future agenda. (California Government Code §54954.3)*

**II. UNFINISHED BUSINESS**

**III. STANDING ITEMS**

**A. [Social Media Report](#)**

**(5 minutes) (Informational Item) (Communications Officer Allison Schiffmaier)**

*The Communication Committee will hear from the committee Chair Schiffmaier regarding the social media post/updates for the month of September.*

**B. [Newsletter Report](#)**

**(5 minutes) (Informational Item) (Communications Officer Allison Schiffmaier)**

*The Communication Committee will hear an updated report regarding the September Newsletter and will also present the draft newsletter for the month of October.*

**IV. BUSINESS**

**A. [Vice Chair Elections](#)**

**(10 minutes) (Action Item)**

*The Communications Committee will elect the Vice-Chair for the 2020-2021 term.*

**B. Introductions**

**(5 minutes) (Informational Item) (Communications Officer Allison Schiffmaier)**

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*The Communications Committee members will introduce themselves by stating their highlights of the month of September.*

**C. Social Media Calendar**

**(15 minutes) (Discussion Item) (Communications Officer Allison Schiffmaier)**

*The Communications Committee members will make a posting calendar for the @ssccc\_regionii Instagram Page.*

**D. October Newsletter Formation**

**(10 minutes) (Discussion Item) (Communications Officer Allison Schiffmaier)**

*The Communications Committee will discuss the October Newsletter, and the articles needed in the newsletter.*

**E. Kudos of the Month**

**(10 minutes) (Discussion Item) (Communications Officer Allison Schiffmaier)**

*The Chair Allison Schiffmaier will discuss the Kudos of the Month Google Survey, and the Communications Committee will think about strategies for improving participation.*

**F. Standard Meeting Dates and Times**

**(10 minutes) (Discussion/Action) (Communications Officer Allison Schiffmaier)**

*The Communication committee will discuss and potentially take action on finalizing the standard meeting dates and times for the committee.*

**V. COMMUNICATIONS FROM THE FLOOR**

*This time is reserved for any Communications Committee Members to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.*

**VI. PUBLIC COMMENT**

*This segment of the meeting is reserved for persons desiring to address the Region II Communications Committee on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The Region II Communications Committee may briefly respond to statements made or questions posed, however, for further information, please contact the Committee Chair Allison Schiffmaier, at [comsregionii@studentsenateccc.org](mailto:comsregionii@studentsenateccc.org) for the item of discussion to be placed on a future agenda. (California Government Code §54954.3)*

**VII. ADJOURNMENT**