

# STUDENT SENATE FOR CALIFORNIA COMMUNITY COLLEGES



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**Board of Directors | Final Minutes | December 9, 2023**

## **I. ORDER OF BUSINESS**

### **A. Call to Order**

President Flandre-Nguyen called to order at 10:05 am.

### **B. Roll Call | 5 Minutes**

President Cassandra Flandre-Nguyen  
Vice President of Regional Affairs, Robert Alexander  
Vice President of Legislative Affairs, Chanelle Win  
Vice President of Finance, Kennedy Hayashi  
Vice President of Communications, Dani Silva  
Regional Affairs Director Region I, Lisa Baker  
Regional Affairs Director Region II, Olivia Garcia Godos Martinez  
Legislative Affairs Director Region II, John "Jay" Doherty  
Legislative Affairs Director Region III, Kaitlyn (Ziqi) Zhang  
Regional Affairs Director Region IV, David Orta  
Legislative Affairs Director Region IV, Annie Koruga  
Regional Affairs Director Region V, Joshua Simon  
Legislative Affairs Director Region V, Gerardo "Jerry" Reyes  
Regional Affairs Director Region VI, Marcos Garcia-Razo  
Legislative Affairs Director Region VI, Karina Arteaga  
Legislative Affairs Director Region VII, Martin Romero  
Regional Affairs Director VIII, Raven Cantoran  
Regional Affairs Director Region IX, Dyami Ruiz-Martinez  
Legislative Affairs Director Region IX, Nelva Ruiz-Martinez  
Legislative Affairs Director Region X, Jose Perez

**Quorum: 20 present and 4 absent. Quorum was established.**

### **Absent:**

Vice President Ivan Hernandez (excused)  
Regional Affairs Director Region III, Kevin Ruano Hernandez (excused)  
Regional Affairs Director Region VII, Steven Gallegos (excused)  
Legislative Affairs Director Region VIII, Madison Harris (excused)

*The mission of the Student Senate for California Community Colleges (SSCCC) is to enrich the collegiate experience for all California community college students by pursuing policies that will improve student access and success while engaging and empowering local student leaders, as well as honoring equity and diversity.*

**C. [Brown Act AB 2449 Teleconference Exemption Requests](#) | 2 mins**

Motioned, seconded (LAD IV Koruga) to approve the AB2449 Teleconference Exemption Request. No objections. Motion passed.

**D. Adoption of the Agenda | 5 mins.**

Without objections, the agenda was approved.

**E. Consent Agenda | 5 mins.**

1. [Minutes](#). The Board of Directors will consider for approval the minutes from the meeting held on November 11, 2023.

Without objections, the consent agenda was approved.

**F. Public Comment**

Public comment was made.

## II. SPECIAL ORDERS

**A. [Community Agreements](#)**

President Flandre-Nguyen reminded members about the SSCCC approved Community Agreements.

**B. Chancellor's Office Report**

Assistant Vice Chancellor Gina Browne reported on Chancellor's Office activities. She noted that planning has begun for the Pathways to Equity Conference, which will be in person in Anaheim April 9th. Proposal submissions are now open and the SSCCC should consider submitting one. The focus of the conference will be on Vision 2030. Submission link is [found here](#).

Ms. Browne then updated members on recent regulations and new resources available for Dual Enrollment students. These regulations along with other enacted laws impacting colleges can be found in the [Chaptered Legislation and Guidance Report](#) issued by the Chancellor's Office.

**C. Executive Committee Report**

VPF Hayashi reported to the Board of Directors on actions during the recent Executive Committee meeting.

**D. [Executive Director Report](#)**

Executive Director Adams expressed gratitude to the staff for their dedication during the Advocacy Academy. Their hard work allowed her to actively engage in conversations and fully participate in the session, rather than being occupied with overseeing the registration table. The Student Interns also played a crucial role as valuable assets during the event.

Dr. Adams recognized the efforts of the new Marketing Firm, JumpStart, for their contributions to enhancing SSSCC's social media presence resulting in an increase in likes and comments across most social media platforms. She indicated that a detailed report on JumpStart's recommended marketing strategies will be presented in an upcoming meeting.

She highlighted other areas of her report [linked here](#).

### **E. California Community College Board of Governors Report**

Board of Governors members Paul Medina and Casey Chang reported on the Board of Governors' current activities.

### **F. Academic Senate for California Community College (ASCCC)**

LaTonya Parker, ASCCC Secretary, provided an oral report on the activities of the Academic Senate Executive Committee.

### **G. FACCC Liaison**

Advocacy Manager Anna Mathews provided an oral report on the activities of FACCC.

### **H. CCCSAA Report**

Doris Hankins, CCCSAA Liaison reported on CCCSAA activities including the CCCSAA conference update.

## **III. BUSINESS**

### **A. One-minute Learning Moment**

The Board of Directors shared a learning moment in pairs.

### **B. [Identity \(ID\) verification](#)**

**(Valerie Lundy-Wagner, PhD, Vice Chancellor for Digital Innovation and Infrastructure | 30 Mins. | Discussion/Action)**

Vice Chancellor for Digital Innovation and Infrastructure Valerie Lundy-Wagner informed members that the Chancellor's Office is currently integrating identity verification into the admission application to reduce manual workload for colleges, as well as providing students with a secure trusted pathway to identify their identity. The Chancellor's Office is dedicated to enhancing the efficiency and security of the systemwide application process and this added layer of verification not only enhances security against fraud but also emphasizes the importance of building trust in the admissions process. Her presentation is available at [this link](#).

### **C. [Proposed title 5 to include Diversity, Equity, Inclusion and Accessibility \(DEIA\) in Standards and Criteria for Courses §55002 Changes](#)**

Raul Arambula, Dean of the Office of Equitable Student Learning, Experience, and Impact in Educational Services and Support, introduced proposed title 5 changes. These amendments aim to align with the Vision for Success and DEI Call to Action, emphasizing cultural awareness and

support for all students. The proposal centers on diversifying curriculum, closing equity gaps, and ensuring representation for disproportionately impacted students. The goal is to address this gap and strengthen the commitment to inclusivity and equity. Dean Arambula's presentation can be found at [this link](#).

### D. **Advocacy Academy Debrief**

The Board of Directors debriefed the recent Advocacy Academy. Overall, the event was a success and well attended.

**Quorum check: 20 present.**

### E. **[California Community College Curriculum Committee \(5C\)](#)**

The 5C committee, with student representation, is addressing key issues like certificate requirements, catalog rights, baccalaureate programs, and DEIA, specifically in the Program and Course Approval Handbook (PCAH). Catalog rights, allowing graduation based on initial program requirements, are under consideration for draft regulations. LAD Region IV Koruga informed members that the working group is leaning towards not requiring continuous enrollment for catalog rights, acknowledging legitimate reasons for breaks. They noted that 5C is likely to discuss this matter in January or February and it would be helpful if the SSCCC had a position regarding catalog rights.

**Motioned, seconded, (VPLA Win) to defer this matter to LAC to make a recommendation and return to the January Board of Directors meeting for consolidation.**

Executive Director Adams suggested that members of 5C be invited to participate in the discussion at LAC and the Board of Directors.

### F. **[Activation and Engagement of the Region](#)**

VPRA Alexander reminded members that the Board of Directors referred to RAC the discussion about the responsibilities of the region officers in activation and engagement of the regions as it relates to stipends. RAC discussed the item and made three recommendations.

**Motioned, seconded, (RAD II Garcia Godos Martinez to approve all three recommendations. Objection.**

**Motioned, seconded, (LAD VII Romero) to extend time by 15 mins. Yes - 15, No - 4, NVR.**

**Motioned, seconded (VPRA Alexander) to divide recommendation 1 from recommendations 2 and 3. Without objection, the motion passed.**

**Motioned, seconded (LAD II Doherty) to end debate. Objection.**

**Yes - 13, No - 6 (VPLA Win, VPC Silva, LAD III Zhang, RAD IV Orta, LAD IX Ruiz-Martinez, LAD X Perez)**

**Original motion to Recommendation one:** to change policy to add the LAD as a member being able to Chair, represent and call Regional meetings (Delegate Assembly and Executive Board). This would also be added to the current policy of RAD's and the Vice Chair's. **Yes - 12, No - 7 (VPLA Win, LAD III Zhang, RAD IV Orta, RAD VIII Cantoran, RAD IX Ruiz-Martinez, LAD IX Ruiz-Martinez, LAD X Perez).**

**Motioned, seconded, (LAD X Perez) to extend time by 15 mins. No objections. Motion passed.**

**Motioned, seconded, (LAD IV Koruga) to amend recommendation 3 to include "the participation in the statewide committee shall not result in a stipend reduction for any other member than the member who has the primary responsibility." Yes - 13, NVR - 6**

**Motioned, seconded, (RAD IV Orta) to amend recommendation 3 to add language "if the region is dormant and not holding meetings, the succession of those who can hold a meeting would go to the Regional Officer next in line (RAD, VC, LAD, treasurer, comms officer) then the VPRA. Objection. Yes - 15, No - 1 (LAD IV Koruga), NVR - 4 (VPLA Win, RAD I Baker, LAD III Zhang, LAD IX Ruiz-Martinez).**

**Original motion to Recommendation 2 and 3 as amended:**

Recommendation Two: a dormant region is a region that does not hold a Delegate Assembly and Executive Board meetings within 30 days or does not meet as required in a one-month period.

Recommendation Three:

- VPRA can call, hold, and chair regional meetings if a region is dormant and not holding meetings. (Clarification: this does not mean that the positions of RAD, LAD and/or Vice Chair have to be vacant).
- All regional officers or the VPRA can chair a Delegate Assembly, Executive Board, or internal committee if an officer cannot fulfill their duties.
- Any regional officer can be a voting member of a statewide committee if the corresponding officer cannot attend their committee. The participation in the statewide committee shall not result in a stipend reduction for any other member than the member who has the primary responsibility.
- The succession of those who can hold a meeting would go to the Regional Officer next in line (VC, LAD, treasurer, comms officer) then the VPRA.

**Yes - 17, No - 1 (RAD II Garcia Godos Martinez), NVR - 1 (RAD I Baker)**

Executive Director Adams will develop a procedure to establish order of succession to include a 30-day max to activate the order of succession and when the VPRA can call a meeting of the Region Delegate Assembly or Executive Board.

### **G. [Recorded Automated Meeting Transcriptions](#)**

The Board of Directors discussed whether or not to direct staff to take specific action concerning recorded automated meeting transcripts.

**Motioned, seconded (VPRA Alexander) to defer conversation to the Communications Committee to be addressed within the next two meetings and no later than February Board of Directors with further recommendations for Dr. Adams to research the other two Associated student bodies to see if they record/provide transcripts for disabled or how they deal with minutes.**

Board members will conduct their own research and send it to VPC to forward to the Communications Committee.

**Moved, seconded (LAD IV Koruga) to amend the original motion to substitute Internal Affairs Committee for Communication Committee and forwarded to VP (chair of IAC). Yes - 17, No - 0, NVR - 2 (VPC Silva, RAD I Baker)**

### **H. Board Evaluation**

Executive Director Adams presented a summary report of the six-month evaluation of the Board of Directors. She noted that only about 17 Board members responded to the evaluation. And of those that did respond, three individuals failed to complete the comment section and two did not provide an individual assessment. While the ranking is important, it's critical that members also provide commentary. Members discussed the evaluation including the need for study sessions, Board safety and value, and other areas for improvement. Dr. Adams said that the next evaluation will be in May.

## **IV. REPORTS**

### **A. Executive Officer Reports | Additional Oral Reports**

- a. [President](#)
- b. [Vice President](#)
- c. [Vice President of Regional Affairs](#)
- d. [Vice President of Legislative Affairs](#)
- e. [Vice President of Finance](#)
- f. [Vice President of Communications](#)

**B. RAD Region Reports | Additional Oral Reports**

**c** [Submitted Reports: Y] [Not Submitted: N] [Vacant: V]

R I	R II	R III	R IV	R V	R VI	R VII	R VIII	R IX	R X
<a href="#"><u>Y</u></a>	<a href="#"><u>Y</u></a>	<a href="#"><u>Y</u></a>	<a href="#"><u>Y</u></a>	<a href="#"><u>Y</u></a>	<a href="#"><u>Y</u></a>	<a href="#"><u>Y</u></a>	<a href="#"><u>Y</u></a>	<a href="#"><u>Y</u></a>	<a href="#"><u>Y</u></a>

**C. LAD Region Reports | Additional Oral Reports**

[Submitted Reports: Y] [Not Submitted: N] [Vacant: V]

R I	R II	R III	R IV	R V	R VI	R VII	R VIII	R IX	R X
<b>V</b>	<a href="#"><u>Y</u></a>	<a href="#"><u>Y</u></a>	<a href="#"><u>Y</u></a>	<a href="#"><u>Y</u></a>	<a href="#"><u>Y</u></a>	<a href="#"><u>Y</u></a>	<a href="#"><u>Y</u></a>	<a href="#"><u>Y</u></a>	<a href="#"><u>Y</u></a>

**D. Internal Operating Committee Reports | Additional Oral Reports**

- I. Audit Committee
- II. [Caucus Committee](#)
- III. [Communications Committee](#)
- IV. Conference Committee
- V. DEIAA Subcommittee
- VI. [Executive Committee](#)
- VII. Finance Committee
- VIII. Internal Affairs Committee
- IX. [Legislative Affairs Committee](#)
- X. [Region Finance and Fundraising Committee](#)
- XI. [Regional Affairs Committee](#)
- XII. [Resolutions Committee](#)

**E. External Reports**

**F. [Action Tracking](#)**

A simple tracking of tasks assigned by the Board of Directors to members or staff.

**V. INFORMATION (Written information only)**

**A. [External Committees](#)**

**B. [Internal Committees](#)**

**VI. ADJOURNMENT**

President Flandre-Nguyen adjourned the meeting at 4:18PM.