

STUDENT SENATE FOR CALIFORNIA COMMUNITY COLLEGES



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Board of Directors | Draft Minutes | June 10, 2023

I. ORDER OF BUSINESS

A. Call to Order

President Tervalon called the meeting to order at 10:09 am.

B. Roll Call | 5 Minutes

President, Clematis Tervalon

Vice President, Marco Martinez

Vice President of Regional Affairs, Jessica Dominguez

Vice President of Legislative Affairs, Zachariah Wooden

Vice President of Communications, Casey Chang

Vice President of Finance, Ryan Foley (arrived at 10:34 AM)

Regional Affairs Director Region II, Haily Holston

Regional Affairs Director Region III, Surpreet Kaur

Legislative Affairs Director Region III Chanelle (Su Yadanar) Win

Legislative Affairs Director Region VI, Darius Jones

Regional Affairs Director Region VII, Steven Gallegos

Legislative Affairs Director Region VII, Walter Marroquin (Vice Chair)

Regional Affairs Director Region VIII, Lillian Buckley (Vice Chair)

Regional Affairs Director Region IX, Rousselle Douge

Legislative Affairs Director Region IX, Kim Nguyen Shaw

Legislative Affairs Director Region X, Stephanie Wu

Absent:

Regional Affairs Director Region I, John Foucault (excused)

Regional Affairs Director Region V, Aaron Villarreal (arrived 12:00pm)

Regional Affairs Director Region VI, Mary Poitier

Legislative Affairs Director Region VIII, Kisha Mehta

Regional Affairs Director Region X, Yuri (Vera) Odenbrett

16 present, 5 absent, 1 excused, quorum is established.

C. Adoption of the Agenda | 5 Mins.

The SSSCCC Board of Directors will consider any amendments to the agenda.

D. Consent Agenda | 5 Mins.

1. [Minutes](#). The Board of Directors will consider for approval the minutes from the meeting held on May 13, 2023.
2. [Brown Act AB 2449 Emergency Requests](#). The Board of Directors shall consider for approval any emergency or just cause requests based on AB 2449.
3. [Region IX Delegate Assembly Webinar](#). The Board of Directors shall consider for approval a webinar, "Student Burnout: What It Is and How To Overcome It,
4. [Social Media Policy](#). The Board of Directors shall consider for approval revisions to the Social Media Policy.
5. [Vice President of Legislative Affairs Job Description](#). The Board of Directors will consider for approval revisions to the Vice President of Legislative Affairs job description.

LAD III Win pulled Item 5 from the consent calendar. With no objections, the Consent Agenda was approved.

Item 5. Vice President of Legislative Affairs Job Description

The Board of Directors discussed revisions to the Vice President of Legislative Affairs job description. A question was raised regarding the need for the VPLA to have access to reliable transportation to the state capitol in Sacramento. Concern was raised that this may limit some students from running for the VPLA position. ED Adams noted that the SSCCC would provide transportation such as train, air, or Uber. If there was no way the individual could attend, an alternative would be identified. Members asked that the statement be revised to include this language.

Moved and seconded (RAD VII Gallegos) to add the phrase "provided by SSCCC."

Moved and seconded (VPLA Wooden) to change the wording in line 3, 7, and 12 to amend out "Work with the Associate Director" in 3rd bullet; "In conjunction with the Associate Director, coordinate" in 12th bullet point; replace with wording of "Collaborate with Associate Director," identical to 7th bullet point.

Moved seconded (RAD II Holston) to approve the policy as amended. Objection (RAD IX Douge). Yes - 14, No - 1 (VP Martinez).

E. Public Comment

Public comment was made.

II. SPECIAL ORDERS

A. [Community Agreements](#)

President Tervalon presented the Community Agreements.

B. **Chancellor's Office Report**

Interim Assistant Vice Chancellor Gina Browne provided a written report.

C. **Executive Committee Report**

President Tervalon reported to the Board of Directors on current activities of the Executive Committee.

D. [Executive Director Report](#)

ED Adams briefly reported on the regular ongoing work for staff such as communications, day-to-day operations, and fiscal oversight. This past month, staff worked on the Social Media, Stipend, and Conference Attendance policies, as well as job descriptions and Region Officer duties. ED Adams also met one-on-one with incoming President Cassandra Flandre-Nguyen and both of them will begin meeting with Executive Committee members.

Dr. Adams reported on the SSCCC communication including social media activities. Region X increased the most followers this month. Facebook and Twitter followers on the SSCCC account increased with the most visits on the Medical Field scholarships.

She noted that Community Organizer Stephen Kodur provided outreach, technical assistance, and training, as well as recruiting students to attend the Faculty Leadership Institute in San Francisco.

Dr. Adams updated members on the legislative activities. AD Goldman is working on the Legislative Affairs Handbook. She met with legislative staff, external organizations, and partners on budget priorities and other SSCCC bills. She and VPLA Wooden monitored the Assembly floor for SSCCC-sponsored and cosponsored bills.

ED Adams concluded her report by thanking VP Martinez for his assistance with the Accountability and Stipend Report. Many of the regions have not submitted their reports for the entire year so the workload was heavy. Staff appreciate his time in assisting to process them.

E. **California Community College Board of Governors Report**

Board of Governors student member Paul Medina updated members on activities of the Board of Governors.

F. Academic Senate for California Community College (ASCCC)

No report.

G. FACCC Liaison

No report.

H. CCCSAA Report

No report.

III. BUSINESS

A. [Title 5 Changes - Associate Degree](#)

Raul Arambula, Office of Equitable Student Learning, Experience and Impact Educational Services and Support and Napa College VP of Instruction Erik Shearer informed members about proposed Title 5 changes. VP Erik Shearer summarized the process used to make the changes including recent legislative bills passed such as AB928 and AB705. The goals of regulatory changes are intended to simplify language to clarify understanding of the requirements students must complete to earn an AA degree and standards/definitions faculty administrators use to create curriculum. Thus increasing the number of students completing an AA to reduce the number of units students collect pursuing their degree. He then detailed the changes. Members asked questions.

B. CLOSED SESSION

The Board of Directors went into closed session to discuss the Executive Director's annual evaluation. President Tervalon reported out of closed session that Executive Director Adams received a satisfactory evaluation.

Moved and seconded (RAD VII Gallegos) to approve the evaluation in its current form. Yes - 16, No - 0. The motion passed.

C. [Legislative Update](#)

VPLA Wooden provided members of the following current status of our sponsored or co-sponsor bills, as well as bills of interest.

- AB 789 - Co Sponsored Bill (have passed their house/committee of origin)
- AB 1541 passed in senate education and is in appropriations committee
- AB 1543 passed senate; currently in rules committee
- AB 1275 passed in senate (education and local government committee)
- AB 1749 - Co Sponsored Bill (have passed their house/committee of origin)
- SB 467 - Co Sponsored Bill (have passed their house/committee of origin)

- AB 1630 - Co Sponsored Bill (have passed their house/committee of origin)

VPLA Wooden informed members that the governor is currently in negotiations with the Senate and Assembly leadership on his proposal for the 2023 - 24 Budget. The SSCCC Executive leadership have drafted a budget letter with recommendations related to the budget.

VPLA Wooden updated members that at the federal level, the student debt loan forgiveness discussion is still under way.

D. Conference and Event Attendance Policy

ED Adams provided members with the background purpose of the Conference and Event Attendance policy. In the past Board members accepted the opportunity to attend events, however, after the registration and hotel rooms were secured, members did not show up or did not attend the full event. When individuals do not attend or show up fully, it takes away the opportunity from other Board members to attend and it's a waste of our constituents' money.

Motioned, seconded (RAD Villarreal) to approve the policy as presented. With no objections or discussions the motion passed. Yes - 17, No - 0.

E. Legislative Awards

VPLA Wooden reminded members that the SSCCC is hosting its inaugural Advocacy Academy event from December 1st to December 3rd, in Riverside. A work group formed to begin the planning for the event discussed the legislative awards. The awards give recognition to legislators while building relationships with SSCCC, and puts SSCCC on the map because legislators and others will attend the event. The work group is recommending the following awards.

- Lifetime Legislative Achievement Award
- Staff Member of the Year Award
- Freshman of the Year Award
- Basic Need Awards -
- Transfer Award
- Financial Aid Award - CALGRANT, Student Equity

VPLA Wooden provided an informative overview of the Legislative Awards to be presented during the 2023 Advocacy Academy and noted that he brought these forward at this meeting for feedback and discussion but did not suggest action be taken at this time.

F. Region Officer Job Duties and Stipend Policy Revisions

ED Dr. Adams presented two policies—Regional Officer Job Description and Stipend Policy.

The Region Officer job description includes language that it is the responsibility of Regional Officers to actively recruit students to serve on statewide external committees and regional internal committees.

The changes also make the vice chair job description consistent with the bylaws by adding language related to the Region Vice Chair succession, as well as adding clarifying language that states that the vice chair can serve in the absence of the RAD and LAD.

The policy changes to the Stipend policy adds language that states that it is the responsibility of the vice chair to submit the Accountability and Stipend reports within 30 days of the close of the month. Late stipends can be rejected by the ED. The purpose of this policy is because at the end of this year most of the regions submitted a year’s worth of stipend reports, which puts an extra burden on both the Vice President and staff. The policy also clarifies that an excused absence results in a deduction unless exempted by the Region Executive Board.

**Motioned, seconded (LAD III Win) to approve the policy as amended
With no objections or discussions the motion passed. Yes - 17, No - 0.**

G. Incoming Brown Member Responsibilities

ED Adams informed incoming members that they are considered a member of the Board since the day they were elected. Per Brown Act, representatives of a legislative body are required to act as if they are members of the legislative body when elected and thus are responsible to abide by the Brown Act.

IV. REPORTS

A. Executive Officer Reports | Additional Oral Reports

- a. [President](#)
- b. [Vice President](#)
- c. [Vice President of Regional Affairs](#)
- d. [Vice President of Legislative Affairs](#)
- e. [Vice President of Finance](#)
- f. [Vice President of Communications](#)

B. RAD Region Reports | Additional Oral Reports

[Submitted Reports: Y] [Not Submitted: N] [Vacant: V]

RI	RII	RIII	RIV	RV	RVI	RVII	RVIII	RIX	RX
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Y	Y	Y	V	Y	N	N	Y	Y	N
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C. LAD Region Reports | Additional Oral Reports

[Submitted Reports: Y] [Not Submitted: N] [Vacant: V]

R I	R II	R III	R IV	R V	R VI	R VII	R VIII	R IX	R X
V	V	Y	V	V	Y	V	N	Y	Y

D. Internal Operating Committee Reports | Additional Oral Reports

- I. Audit Committee
- II. Caucus Committee
- III. Communications Committee
- IV. Conference Committee
- V. DEIAA Subcommittee
- VI. [Executive Committee](#)
- VII. [Finance Committee](#)
- VIII. Internal Affairs Committee
- IX. [Legislative Affairs Committee](#)
- X. [Region Finance and Fundraising Committee](#)
- XI. Regional Affairs Committee
- XII. Resolutions Committee

E. External Reports

F. [Action Tracking](#)

A simple tracking of tasks assigned by the Board of Directors to members or staff.

V. INFORMATION (Written information only)

A. [External Committees](#)

B. [Internal Committees](#)

VI. ADJOURNMENT

Without objection, President Tervalon called to adjourn the meeting at 3:21 PM