

STUDENT SENATE FOR CALIFORNIA COMMUNITY COLLEGES



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Board of Directors | Approved Meeting Minutes | January 15, 2022 at 10:00 AM

I. ORDER OF BUSINESS

A. Call to Order

Vice President Campos called the meeting to order at 10:03am.

B. Roll Call | 5 Minutes

Vice President, Angelica Campos
Interim Vice President of Regional Affairs, Jenn Galinato
Vice President of Legislative Affairs, Jasmine Prasad
Vice President of Finance, Fiza Syed
Regional Affairs Director Region I, Jack Hill
Legislative Affairs Director Region II, Zachariah Wooden
Regional Affairs Director Region III, Clemaus Tervalon
Legislative Affairs Director Region III, Malinalli Villalobos
Regional Affairs Director Region IV, Katherine Rumph
Legislative Affairs Director Region IV, Roann Acot
Regional Affairs Director Region V, Aaron Villarreal
Regional Affairs Director Region VI, Marco Martinez
Regional Affairs Director Region VII, Paul Medina
Regional Affairs Director Region VIII, Brian Gooden
Legislative Affairs Director Region VIII, Kisha Mehta
Regional Affairs Director Region IX, Jessica Dominguez
Regional Affairs Director Region X, Sara Laila
Legislative Affairs Director Region X, Kenneth Vallesteros
Executive Director Adams was also present.

Absent:

President, Gerardo Chavez (present 10:12 am)
Legislative Affairs Director V Galo Jimenez
Legislative Affairs Director Region IX Victor Hernandez (present at 10:33am)

18 present and 3 absent.

C. Meeting Protocols | 5 Mins.

Vice President Campos briefed members about meeting protocols and safety for the weekend. Members were reminded to wear their masks when not actively eating or drinking and to maintain social distancing.

D. Adoption of the Agenda | 5 mins.

No amendments were made and the agenda was adopted without objection.

E. Consent Agenda | 5 mins.

1. [Minutes](#). The Board of Directors will consider for approval the minutes from the meeting held on November 13, 2021.
2. [Resolution with Bylaws Change](#). The Board of Directors will consider for approval changes to the Bylaws regarding minimum qualifications for Regional Officers to forward to the Delegates at the upcoming General Assembly.
3. [Caucus Procedure Revision](#). The Board of Directors will consider for approval changes to the Caucus Procedures.
4. [Diverse Ability SSSCC Caucus Application](#). The Board of Directors will consider for approval recognizing the Diverse Ability Caucus.

Motioned, seconded (RAD I Hill) with no objection to adopt the consent agenda. The consent agenda was approved.

F. Public Comment

Public comment was heard.

II. SPECIAL ORDERS

A. [Oath of Office](#)

Vice President Campos performed the swearing in ceremony for newly elected directors RAD VI Martinez, RAD VIII Gooden, and LAD VIII Mehta.

B. Chancellor's Office Report

Dean Gina Browne provided a brief report on the recent work of the Chancellor's Office. She highlighted the recent appointment of Dr. Lundy-Wagner as Interim Vice Chancellor of Digital Innovation and Infrastructure. Members were also notified that college districts have until February 1 to submit their Student Representation Fees to the Chancellor's Office and funds will be transferred to the SSSCC by April 15.

C. Executive Committee Report

Vice President Campos updated members on recent work and discussions of the Executive Committee.

D. [Executive Director Report](#)

Executive Director Dr. Julie Adams reminded members to review her written report and noted that the SSSCC office will be closed on Monday, January 17 in honor of Martin Luther King Jr. Day.

E. California Community College Board of Governors Report

Board of Governors member Iulia Tarasova updated members on the recent work and discussions of the Board of Governors. BoG member

Tarasova highlighted her recent college visits and noted the next BoG meeting will be held on January 24.

F. Academic Senate for California Community College (ASCCC)

Michelle Bean, ASCCC Treasurer and Liaison, updated members on the activities and discussions of the ASCCC. She highlighted the recent launch of the new ASCCC website asccc.org and upcoming collaboration with the Chancellor's Office on an anti-racism event.

G. FACCC Liaison

Wendy Brill-Wynkoop, FACCC President and Liaison, updated members on recent work and discussions of FACCC. She highlighted the \$200 million designated in the Governor's budget for part-time faculty health care and shared that FACCC is looking forward to continued budget conversations. FACCC is also sponsoring a bill that will be brought forward by Assemblymember Arambula this legislative cycle that will allow students to have their chosen name to be listed on class roll sheets. Members were encouraged to attend the upcoming Advocacy and Policy Conference on March 6 - 7 in Sacramento.

LAD IX Hernandez present at 10:33am.

H. CCCSAA Report

No report provided.

III. BUSINESS

A. General Assembly 2023 Dates

Executive Director Dr. Julie Adams shared that the previously approved 2023 General Assembly dates of April 17-20 would result in a more expensive room rate than the original dates of March 31 - April 2. She recommended holding the 2023 General Assembly on March 31 - April 2 to keep the room rate as low as possible to encourage and support student attendance.

Moved, seconded (RAD IX Dominguez) to approve March 31 - April 2, 2023, as the dates for the 2023 General Assembly. Without objection, the motion passed.

B. COVID Protocols for SSCCC Meeting

Vice President Campos shared about the need to create a more formal COVID-19 standard for SSCCC meetings and opened the floor for members to share their thoughts on what should be included.

Suggestions from members:

- Purchase K95 masks to have available during meetings.
- Members should cancel travel if they are experiencing any symptoms prior to the meeting.

- Purchase a small amount of rapid tests to have available for onsite testing, if needed.
- Continuing to wear masks when not actively eating or drinking in public spaces.
- Maintaining social distance during meetings.

Moved, seconded (RAD I Hill) to extend this item by 10 minutes. Without objections, the motion passed.

No action was taken. Member comments were noted and may be used to create a COVID-19 protocol.

C. [Legislative Update](#)

VPLA Prasad updated members on recent legislative actions including reviewing the recently released 2022-23 proposed budget and highlighted the items in the budget that would impact higher education.

VPLA Prasad reviewed proposed changes to SB 641 (Skinner) that would provide specific instructions to counties on how to process CalFresh applications for students. The proposed changes would make applying for CalFresh easier for students.

Motioned, seconded (LAD II Wooden) for the SSCCC to take a stance of high support on SB 641 (Skinner). Without objections, the motion passed.

D. [Executive Officer Job Descriptions](#)

Vice President Campos reviewed the proposed changes to the executive officer job descriptions forwarded by the Executive Committee. Executive Director Dr. Julie Adams noted that the proposed changes are intended to ensure clarity of descriptions and communication within the organization and among the executive officers.

Motioned, seconded (VPLA Prasad) to remove “and in collaboration with the President” from 1 and 9 of the VPLA job description. Yes - 8, No - 9, NVR - 1 (LAD IX Hernandez). The motion failed.

Motioned, seconded (LAD II Wooden) to amend line 1 and 9 of the VPLA job description to “in collaboration with the President on issues that overlap for both roles”. Yes - 12, No - 6. The motion passed.

ED Adams informed members that the amendment just reinforces that the VPLA must collaborate with the President on all items because the President is the spokesperson of the organization and the role overlaps with all positions.

Motioned, seconded (RAD I Hill) to approve the executive officer job descriptions with the amendments to the VPLA job description. Yes - 13, No - 4, NVR - 1 (LAD III Villalobos). The motion passed.

Motioned, seconded (RAD I Hill) to recess the meeting for 10 minutes. Without objection, the motion passed.

Roll call vote: 18 present. Absent: LAD IX Hernandez, and LAD V Jimenez.

E. Regional Board Officers Job Descriptions

Vice President Campos reviewed the proposed revisions to the regional board officer job descriptions forwarded by the Executive Committee.

Motioned, seconded (RAD I Hill) to approve the revisions to the regional officer job descriptions. Without objection, the motion passed.

F. Vice President of Regional Affairs Interim Position

Vice President Campos shared that Interim VPRA Galinato's 90-day interim period is over and a permanent appointment needs to be made per the policy. The Executive Committee recommended Interim VPRA Galinato as the permanent VPRA through the remainder of the term.

Members discussed the Elections Policy, particularly the language on filling a vacancy. Members requested that the policy be revised to ensure clarity when the special election can be held to replace a vacancy prior to the end of the year.

Moved, seconded (RAD IX Dominguez) to approve the VPRA nomination as recommended by the Executive Committee. Yes - 13, No - 4 (Interim VPRA Galinato, VPLA Prasad, LAD II Wooden, RAD X Laila), NVR - 1 (RAD IV Rumph).

G. Vice President of Communications Vacancy

Vice President Campos shared that the position of VPC is vacant due to her recent appointment to Vice President. The Executive Committee has recommended RAD IX Dominguez for the role of Vice President of Communications.

Moved, seconded (RAD I Hill) to approve the Executive Committee's recommendation to appoint RAD IX Dominguez as Vice President of Communications. Yes - 17, No - 0, NVR - 1 (RAD IV Rumph).

H. COUGH

Alex Byrd Spencer and COUGH Student Leaders presented [updates](#) related to their Smoke and Tobacco-free College efforts. Members were encouraged to utilize the free resources available [online](#) from COUGH.

Recess from 1:21 - 1:45pm.

Quorum Roll Call: 16 present. 4 absent (President Chavez, LAD III Villalobos, RAD IV Rumph, RAD VII Medina, and LAD V Jimenez)

I. Resolution Procedures and Sponsorship

RAD I Hill shared a draft resolution to revise the SSCCC Mission and Vision to be forwarded to the Delegate Assembly.

Moved, seconded (RAD VII Medina) to sponsor the SSCCC vision, value, and mission resolution for General Assembly. Without objection, the motion passed.

RAD I Hill shared proposed revisions to the Resolution Procedure that would extend the timeline for submitting resolutions.

February 13, 2021 - Original resolutions deadline

February 18, 2022 - Dissemination of original resolutions

March 2, 2022 - Amendments to resolutions due

March 9, 2022 - Dissemination of amended resolutions packet.

Moved, seconded (RAD VIII Gooden) to amend the resolution deadlines to the dates as presented. Without objection, the motion passed.

J. [Second Quarter Budget Performance](#)

Executive Director Dr. Julie Adams reviewed the budget performance for the second quarter financials. The organization's budget is performing as expected with the exception of legal services due to cost associated with the investigation.

K. Second Quarter [Work Plan](#) and [Resolution Status](#)

Members reviewed the Board Approved Work Plan and Resolution Status documents. Internal committee chairs updated members on their committee's progress towards completing their resolutions assignments.

L. [Student Forum Schedule](#)

Vice President Campos reminded members about the Student Forums and the various topics that will be covered. Members have been signing up for forums, but the Career and Technical Forum is still needing a representative. Members were asked to sign up using the online form if interested in participating.

Moved, seconded (VPRA Galinato) to make the student forums mandatory for all board members and regional officers to attend the forum series. Yes - 14, No - 2 (LAD IX Hernandez and RAD X Laila), NVR - 2 (RAD IV Rumph and RAD VI Martinez).

M. [Revision to the Community Agreement](#)

VP Campos reviewed the proposed changes to the community agreement and noted that examples of body language will also be finalized and added to the agreement. Members requested to add age to the protected classes listed under use appropriate language.

Moved, seconded (VPC Dominguez) to approve the revisions to the SSCCC community agreements. Without objection, the motion passed.

N. [Minimum Qualifications for Advisors Task Force](#)

Executive Director Dr. Julie Adams shared the need to form a task force to develop student recommended minimum qualifications for Student Body Association advisors.

Motioned, seconded (RAD I Hill) to create the Minimum Qualifications for Advisors Task Force with membership consisting of 1 CCCSAA advisor, 2 non-CCCSAA advisors, and 4-5 student members with Executive Director Dr. Julie Adams as an advisory member. Without objection, the motion passed.

O. Women's History Month

VP Campos discussed the upcoming Women's History Month and the need to form an ad hoc to facilitate the month celebrations. She opened the floor for ad hoc committee volunteers.

Moved, seconded (VPRA Galinato) to create a Women's History Month ad hoc with membership consisting of VPC Dominguez as chair, RAD VII Medina, VPLA Prasad, RAD III Tervalon, and President Chavez and ED Adams as advisory members with the task to create social media and events with a report back in February. Without objection, the motion passed.

P. Arab American History Month

VP Campos discussed the upcoming Arab American History Month and the need to form an ad hoc to facilitate the month celebrations. She opened the floor for ad hoc committee volunteers.

Moved, seconded (VPRA Galinato) to create an Arab American History month ad hoc with membership consisting of RAD X Laila as chair, VPF Syed, LAD II Wooden, LAD VIII Mehta with VPC Dominguez, President Chavez, and ED Adams as advisory members with the task to create

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social media and events with a report back in March. Without objection, the motion passed.

Q. Region Activation Update

VPRA Galinato shared current region activation statistics and efforts to increase retention. She also reminded members that getting regions activated is the responsibility of RADs and executive officers.

R. Board of Directors Action Updates

Directors updated members on the following Board actions:

1. **Black History Month Ad Hoc** - RAD Region III
2. **OER Task Force** - VPLA Prasad
3. **ISPCTF** - Interim VPRA Galinato

IV. REPORTS

A. Executive Officer Reports | Additional Oral Reports

- a. [President](#)
- b. [Vice President](#)
- c. [Interim Vice President of Regional Affairs](#)
- d. [Vice President of Legislative Affairs](#)
- e. [Vice President of Finance](#)
- f. Vice President of Communications

B. RAD Region Reports | Additional Oral Reports

[Submitted Reports: Y] [Not Submitted: N] [Vacant: V]

R I	R II	R III	R IV	R V	R VI	R VII	R VIII	R IX	R X
<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	N	<u>Y</u>	<u>Y</u>

C. LAD Region Reports | Additional Oral Reports

[Submitted Reports: Y] [Not Submitted: N] [Vacant: V]

R I	R II	R III	R IV	R V	R VI	R VII	R VIII	R IX	R X
V	<u>Y</u>	<u>Y</u>	<u>Y</u>	N	V	V	<u>Y</u>	<u>Y</u>	<u>Y</u>

D. Internal Operating Committee Reports | Additional Oral Reports

- I. Audit Committee
- II. [Caucus Committee](#)
- III. [Communications Committee](#)
- IV. Conference Committee
- V. DEI Subcommittee
- VI. [Executive Committee](#)
- VII. Finance Committee
- VIII. Internal Affairs Committee

- IX. [Legislative Affairs Committee](#)
- X. Region Finance and Fundraising Committee
- XI. [Regional Affairs Committee](#)
- XII. [Resolutions Committee](#)

E. External Reports

- i. [Intersegmental Basic Needs Working Group](#), Interim VPRA Galinato
- ii. [Assessment Advisory Committee](#), Esther Mita-Arias

F. [Action Tracking](#)

A simple tracking of tasks assigned by the Board of Directors to members or staff.

V. INFORMATION (Written information only)

- A. [External Committees](#)
- B. [Internal Committees](#)

VI. ADJOURNMENT

Without objection, the meeting was adjourned at 4:51pm.