



# BOARD OF DIRECTORS CAUCUS POLICY

Approved by the Board of Directors June 12, 2021

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## **Definition and Purpose**

The Student Senate for California Community Colleges (SSCCC) caucuses are intended to serve as groups of independently organized students to meet, network, and deliberate collegially in order to form a collective voice on issues of common concern that caucus members feel are of vital importance to students and improve student access, promote student success, engage and empower local student leaders, and enrich the collegiate experience for all California community college. The Board of Directors shall establish written policies, procedures, and guidelines for caucuses in policies. (SSCCC Bylaws, Article VI, Sec. 2)

Caucuses should exist for the following purpose:

- A. Make the SSCCC more welcoming and more relevant to California community college students who identify with the purpose of the Caucus.
- B. Create and sponsor resolutions as may be necessary to carry out the SSCCC goals and objectives.
  1. No Caucus may take independent positions on such matters which are contrary to the positions of the SSCCC provided, however, that nothing herein shall prevent the caucuses from calling on the SSCCC to take any action to change the adopted position by following the current resolution process.
- C. Encourage participation, within the Caucus' community of interest, in the outreach programs of the SSCCC, including such things as voter engagement and Get-Out-the-Vote (GOTV) activities.

In order to ensure caucuses adhere to the Bylaws of the SSCCC, Code of Conduct, Conflict of Interest, and any other relevant policies and procedures, and are effectively representing the interests of California community college students, this policy shall be enforced.

## **Organization**

- A. Caucuses shall be recognized by the Student Senate for California Community Colleges' Board of Directors. Caucuses shall be overseen

administratively by the Caucus Committee of the SSCCC Diversity Equity and Inclusion Committee.

- B. Caucuses shall not be duplicative of the work of standing SSCCC committees, existing caucuses, or other representative student groups but may be complementary in the work with such groups.
- C. Caucuses shall operate in a lawful manner. Caucuses shall not promote hate, violence, or any other offensive action against any person(s).
- D. Caucus members shall not be charged a fee or dues to participate in the caucus nor can a caucus fundraise on behalf of the SSCCC nor use the SSCCC's non-profit designation without the consent of the Board.
- E. Caucuses shall not act on behalf of the SSCCC and shall not present themselves as acting for or representing the SSCCC or its interests in any manner or media.
- F. In every caucus, there shall exist an Executive Board consisting of caucus officers. There shall be a minimum of a chair, vice chair, and secretary. This Executive Board of the caucus shall be the administrative body presiding over the caucus membership. The Caucus Committee Chair shall maintain an accurate list of each caucus' Executive Board.
- G. The Caucus Chair must submit a monthly report to the Caucus Committee on their and/or the caucus' activities.
- H. Caucuses that create their own policies and procedures must contain the following statement of authority within those policies and procedures:
  - 1. Statement of Authority: No [Caucus Name] action shall conflict with the governing documents or policies of the Student Senate for California Community Colleges.

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**Administrative Procedure:** AP #3002

**Policy Approval:**

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Approved by the Board of Directors December 12, 2020

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